

CLAVERACK FREE LIBRARY

Notification of Gift Form

You must contact your broker with instructions to transfer securities to **the Claverack Free Library and Reading Room**.

The purpose of this form is to notify **the Claverack Free Library and Reading Room** of an anticipated transfer of securities and to indicate where you want the dollars to go. Federal privacy statutes may prevent your broker from providing us with any personal information, including your name. This form allows us to know who transferred a gift of securities.

Provide your broker with the following information to request specific transfer instructions:

The Claverack Free Library
629 Rt 23B
P.O. Box 417
Claverack, NY 12513

Email: newbuilding@claveracklibrary.org

Donor Information

Name _____

Street address _____

City _____

State _____ Zip code _____

Telephone _____ E-mail _____

Broker Information

Brokerage firm _____

Broker name _____

Broker phone _____ Broker fax _____

Transfer of Securities Information

Anticipated date of transfer _____

Description of securities being transferred: (Indicate the name of each security, the number of shares, and the approximate dollar value)

Please mail to the above address, scan and email to the above email, or fax to 518-851-7120.