

Claverack Free Library

Continuing Education Policy

Approved: February 2018

In order to provide the most up to date services for Library patrons, the Library Director and all Library staff should keep abreast of new trends and technologies in the library field. The Claverack Free Library will support opportunities to the Library Director and staff that enable them to attend library conferences necessary to remain current with issues in, and affecting, public librarianship.

The Library will make every effort to arrange schedules to permit the Library Director and staff members wishing to take further study to continue working at the Library. As time allows, the Library Director and staff members may be asked to attend continuing education workshops. For travel and personal expenses involved in attending such workshops, mileage reimbursements will be paid, and reimbursement for other expenses may be allowed. Mileage rates will be paid at the rate set annually by the Mid-Hudson Library System. Within the Library, training or information programs for the staff may be initiated either by the Library Director or by interested staff members.