

# Claverack Free Library

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## Board of Trustees Continuing Education Policy

**Approved: April 2018**

In order to develop an ever-deepening awareness of the affairs of the Claverack Free Library and an appreciation and understanding of other libraries and library organizations, Board of Trustees members are encouraged to attend library related workshops and seminars.

The annual NYLA Conference offers an excellent opportunity to learn about new developments, programs, and activities across the state. The Library Trustees Association of New York State sponsors an Annual Trustee Institute. Most public library systems, Mid-Hudson Library System for example, offer workshops and seminars specifically aimed at trustees. In particular, Board of Trustees members are encouraged to attend the Mid-Hudson Library System “Essentials for Trustees” for each of their terms on the Board.

For travel and personal expenses involved in attending such workshops, mileage reimbursements may be paid, and reimbursement for other expenses may be allowed. Mileage rates will be determined at the rate set annually by the Mid-Hudson Library System. Advance notice for anticipated reimbursement must be given to the Library Director one month prior to the event.

Within the Library, training or information programs for the Board may be initiated either by the Library Director or by interested Board members.