

## FRIENDS Meeting July 20, 2020

Present: Mame Bradley, Jane Case, Alice Platt, Paula Ptaszek, Thea Schoep, Mario Verna, Mary Elizabeth Vincent, Marion Vosburgh

Call to Order: The meeting was called to order at 5:40PM on the lawn.

Minutes: The minutes of the last meeting were approved.

Treasurer's Report: The Treasurer reported that there was an income for the year of approximately \$3115 with expenses of approximately \$348 leaving a positive balance.

Food Trucks: The Food Trucks this summer have been very successful. Therefore, It was decided to continue them through September. Ptaszek and Verna will begin recruiting trucks for September.

Book-It: Schoep reported that Book-It was going well. Most of the shirts have been distributed. Attendance is down somewhat from the usual average of about 100 to 75 but considering the covid circumstances that is quite understandable.

By Laws: The current By Laws and a Memorandum of Understanding were approved by the Library Board about two years ago. They were reviewed with only one change that is to make the fiscal year October-September rather than September-August, however, they will be further reviewed at the next meeting. Verna will email some possible changes before the meeting. Also to be discussed at the next meeting will be moving the monthly meeting date a week earlier in order to have it a full week before the Library Board meeting

Officer and Committee Definitions: The duties and responsibilities of the officers and committees as presented in written form were reviewed and agreed to with one minor change, the word "volunteers" will be added to the first sentence of the Communications Committee. At the next meeting officers will be chosen and committees formed.

Database: A discussion was held regarding the database and it's use. Suggestions were made as to how it might be improved and better used. For example, people are not always notified when their membership year is ended thus they are not asked for a new membership fee. The technology team will pursue this.

FRIENDS: Ptaszek reported that she noticed most FRIENDS groups spell their name in all caps. It was agreed we will do likewise.

NEXT MEETING: The next meeting will be August 17, 5:30PM on the lawn.