

FRIENDS BOARD MEETING
SEPTEMBER 14, 2020

Present: David Baylen, Jane Case, Jack Gantzer, Alice Platt, Paula Ptaszek, Thea Schoep, Mario Verna, Mary Elizabeth Vincent, Marion Vosburgh

Minutes: The minutes of the previous meeting were approved. It was noted that there are two different years in the FRIENDS calendar, Membership and Officers are October-September, the Fiscal Year is January-December.

Treasurer's Report: Marion reported she is working with Virginia Ambrose in transferring the financial records from Virginia to Marion. Marion will have a new easy to understand version in place soon. At this time the numbers for the calendar year are; Income \$4095, Expenses \$1158 for a balance of \$2937.

Membership Data Base: There was discussion about the membership database, with Jack Gantzer stating he does not currently have a complete list. This will be looked into by the "tech" people and corrected. Also there was discussion about when members of the FRIENDS are notified that their annual contribution is due for renewal. It was agreed there will be only one solicitation per year for all members, therefore, some members will enjoy a period longer than a year before they are asked for a renewal fee.

Officers: The following officers were elected for the new year.

Chair- Mario Verna
Vice Chair - Paula Ptaszek
Treasurer - Marion Vosburgh
Recording Secretary - Alice Platt
Member at Large - David Baylen
Membership Secretary - Jack Gantzer
Volunteer Coordinator - Jane Case
Liaison to Library Board - Paula Ptaszek

By-Laws: The changes to the by-laws proposed at previous meetings were approved.

Food Trucks: The food trucks continue to be a success. They will run through October 28. During the winter a decision will be made regarding the season of 2021.

Book Sale: The new book sales being held on Wednesdays and Saturdays have been a success with \$834 raised to date. Decisions about how to handle sales and also the receipt of books during the cold months will have to be made in the near future.

Committees: In addition to the people appointed to the established committees at the previous meeting, Paula said she would like to join the Communications Committee, Jane said she would like to join the Events Committee.

Permanent Large Sign: Paula suggested we consider purchasing a large sign that is intended for use at multiple events. The structure itself is approximately \$250. We design the artwork and wording. The maker of the sign then prints and applies our design to the frame. This will be evaluated by the Events Committee.

Next Meeting: The next meeting will be October 19 at 5PM.