

FRIENDS EXECUTIVE COMMITTEE MEETING
OCTOBER 18, 2021

Present: Jane Case, Alice Platt, Paula Ptaszek, Mario Verna, Mary Elizabeth Vincent

Minutes: The Minutes of the previous meeting were approved.

Treasurer's Report: The current balance is \$12,523.

Events Committee: Ptaszek reported that the food pantry is now asking for donations of foods related to Thanksgiving. There was discussion about how to increase awareness of the food pantry. One way is to include it in mail chimp.

The food truck for this week is problematic as the vendor may not be able to come. Ptaszek is trying to find a substitute. Next week will be the last food truck Wednesday of the season. New roadside signs advertising the food trucks will be needed for next year. The exact type will be determined over the winter.

It was decided to hold a holiday/craft sale again this year despite the modest revenue last year, \$792. Dates and details to be determined.

Membership Committee: Case reported that annual membership renewal letters will go out this week. It has been decided that rather than rolling memberships, it will be an annual membership, October 1 - September 30.

Wish List:

The iPad for use in the library has been purchased.

The metal table for outdoor use has been ordered. It is similar to the existing table.

The Board has agreed to the purchase and installation of a bike parking rack and a bike repair station so this project will go ahead.

It was agreed that new outdoor signs for advertising various events should be purchased. The options will be explored.

Fall Book Sale: The book sale netted over \$5,000 which the FRIENDS will direct the library use to offset operating expenses. While the revenue was not as large as some previous Fall sales, overall the sale was considered a success especially given the covid situation, the fewer tables in use, and the lack of a food tent.

Memorandum of Understanding & By Laws Review: Case, Ptaszek, Verna and Baylen will review the MOU and the By Laws and report on their findings at the next meeting.

Volunteer List(s): It was agreed a consolidated volunteer list should be created to facilitate communication with volunteers.

Next Meeting: November 8, 7:15PM.

