

FRIENDS EXECUTIVE COMMITTEE MEETING  
DECEMBER 13, 2021

**Present:** Jane Case, Paula Ptaszek, Alice Platt, Thea Schoep, Mario Verna, Mary Elizabeth Vincent, Marion Vosburgh

**Minutes:** The minutes of the previous meeting were approved.

**Treasurer's Report:** Vosburgh reported that the current balance is \$13,141.

**Communications Committee:** The recently revised thank you letter was discussed and a couple minor changes were approved. Letters will be sent as donations are received.

**Events Committee:** Ptaszek reported the food pantry was going well.

A discussion was held regarding the holiday/craft/vendor sale that was held this Fall and last Fall in the Community Room. Given that neither even was well attended decisions regarding future events must be considered. Possibilities include, combining the event with book sale, moving the event to a different time of year or not having the event. Discussions will take place and a recommendation made to the library board in the new year.

**Membership Committee:** Verna noted that the Friends section of the library website has been updated.

**Wish List:** Ptaszek said that the bike rack and repair station have not been purchased as had previously been reported. Ptaszek will get a price and if it exceeds the authorized \$3000 she will report back to the board for further discussion. Installation will be a separate issue.

Case questioned whether the Friends should fund DVDs in the future as they are not being used as much as in the past. Schoep suggested the Friends fund Kanopy and Hoopla rather than DVDs

**Little Free Libraries:** Our Little Free Libraries have not been registered with the Little Free Library organization. Verna will follow up with Baylen regarding this.

**Friends Name:** It was agreed the name of the Friends will no longer be spelled in all capital letters, only the F will be capital.

**Timeline:** A first draft of an annual Friends Timeline was presented and discussed. Some changes will be made. The Friends Timeline will be merged with the library board timeline as to have one document. Verna noted that while they should be combined she felt the Friends timeline should also be kept separate.

**Memorandum of Understanding and By-Laws review.** One change will be made, "The membership year will no longer be be September 1 through August 31 but rather October 1 through September 30.

**Next Meeting:** January 11, 2022, 7:15PM.