

FRIENDS EXECUTIVE COMMITTEE MEETING  
OCTOBER 10, 2022

**Present:** Mame Bradley, Nancy Eos, Paula Ptaszek, Alice Platt, Thea Schoep, Ann Singleton, Marion Vosburgh, Mario Verna

**Minutes:** The Minutes of the previous meeting were approved.

**Treasurer's Report:** The current balance is \$8040.53.

**Executive Committee:** Ann Singleton was voted on and accepted as a new member of the Committee. Nancy Eos, attended the meeting as a prospective new member.

**Communications Committee:** Verna reported that 90 annual Friends renewal letters had been mailed.

**Events Committee:** Ptaszek reported that donations continue for the food pantry. She presented the latest posters for the program.

**2023 Wish List:** Schoep requested that the Friends fund a tablecloth with the library logo. She will determine if one side could be the Library logo and the other side the Friends logo when she obtains prices.

**2022 Wish List:**

Water bottle filling station - no change

Podium - Ptaszek and Baylen pursuing with Questar

**2021 Wish List:**

Bike Repair Station - no change

**Tote Bags:** 150 new tote bags were purchased from a local manufacturer and were used at the just completed Book Sale. The total cost was \$490.90 (motion carried on 7/11/22 to purchase for \$500).

**Banner Design:** Work still in progress. Paula to send latest design to Platt and Verna.

**Tri-fold:** The tri-fold pamphlet that is given to new library members needs replacing. Schoep showed the new design which is slightly different. Verna to make slight modification (new photos) and present at next meeting.

**Food Truck:** The food truck season has ended and was very successful with an income of \$790.

Ptaszek and Vosburgh will work on sending Thank you notes will be sent to all the participants. The food truck signs and/or banners may need to be replaced. Ptaszek will determine and make a recommendation.

**Little Free Libraries** - All 4 libraries are registered at liitlefreelibrary.org. Maintenance on those that need it is ongoing.

**Friends Timeline:**

October - Newly elected officers/member-at-large term begins on October 1.

November - A discussion was held regarding a possible Holiday Children's Program. Schoep suggested an inter-generational program of making seasonal fabric wreaths. In terms of cost it was agreed to set a budget of \$450. Date to be determined.

**Book Sale:** The Book Sale was a huge success. Final numbers are not yet available but it may prove to be the best sale ever in terms of total revenue. Many people volunteered to help with the sale but Verna and Ptaszek were singled out and thanked for tremendous amount of work they each contributed.

The use of the Community Room for the first time worked well. It was agreed that going forward there should probably be only one book sale per year instead of two as was the custom in the past. Also some categories should probably be eliminated as they sell few books but take up valuable space. With fewer categories and the use of the Community Room it might be possible to rent only **one** tent which would be a big saving.

**Volunteer Celebration:** It was agreed that the volunteer thank you lunch should be held in November or December, date to be determined. Costs from **The Cascades caterers** have been obtained but a final decision **on caterer** has not been made. **Verna was asked to obtain a quote from Carlucci catering.** It was agreed to plan on a budget of \$1400 which will probably not be needed but provides a comfortable cushion. The library Board will be asked to fund half of the cost whatever it ultimately turns out to be. **The tentative date is December 10.**

**Next Meeting:** November 14, 5:15PM.

Minutes: Alice Platt