

DECEMBER 12, 2022
FRIENDS EXECUTIVE COMMITTEE MEETING

Present: Mame Bradley, Nancy Eos, Paula Ptaszek, Alice Platt, Thea Schoep, Ann Singleton, Mario Verna

Minutes: The minutes of the previous meeting were approved.

Financial Report: The current balance is \$7,765.66. It has been suggested by the Board that the Friends keep no more than approximately \$5,000 at any one time. It was agreed to use this as a guideline.

Communications Committee: Verna reported thank you letters continue to be sent for donations received. There was discussion about the various letters being sent requesting donations and the possible confusion by recipients about the difference between the Friends and the general library fund. This will be examined to ensure clarity.

Wish List: Schoep will present a revised Wish List at the next meeting but at this time the Wish List contains:

- Laptop - Verna will investigate the cost of a new laptop to replace the current one.
- Water Bottle Filling Station - no change
- Bike Repair Station - seeking local financial support
- Podium - Ptaszek is pursuing with Questar
- Hoopla
- Kanopy

Library Coffee: Schoep requested that the Friends help with maintenance of the coffee machine that is available at all times for patron's use. Platt volunteered to do this.

Banner Design: Ptaszek continues to pursue and will send the latest version to Verna for review.

Volunteer Celebration: The volunteer lunch was attended by approximately 30 people and was considered a success by all. The total cost of \$483 will be funded by the Friends. The Board will be informed that their contribution is not needed.

Also discussed was the best way to recruit new volunteers and keep current ones involved. This is done primarily through computer solicitation but perhaps it could be improved. Listing of volunteer opportunities on the library website was mentioned as a repository for defining library, Board and Friends volunteer help. This will be examined

Timeline: The timeline was discussed and some changes will be made and presented at the next meeting.

Triform Bell Choir and Sale: The Triform Bell concert was well attended and the sale of their products continues. It was agreed they should be invited back next year. Also it might be possible to have another vendor or two at the same time.

Book Sale: There was discussion about whether to have one or two book sales a year. It was agreed that two is desirable, however, Singleton (the new book sale manager) thought it best to have one since it is the first time she will manage a sale. This will be further explored.

Book It/5K: It was agreed to consider putting this on the calendar for May.

Newsletter: Schoep suggested the Friends issue a quarterly newsletter. This will be further explored.

Free Coffee: Ptaszek suggested the Friends provide and promote free coffee at various upcoming library programs. This will be explored.

Next Meeting: January 9, 2023 5:15PM.

Minutes by Platt